

Fall 2021 Career Development Workshop Series



Student Success Center

Hardman and Jacobs Undergraduate Learning Center, Room 128

575-646-3136

Resume Writing

Date: Friday, August 27, 2021

Time: 10:30 AM – 11:30 AM

Zoom Link: <https://nmsu.zoom.us/j/96874685774>

In this workshop, students will learn the purpose of a resume, the various sections within a resume, different resume styles, and strategies for formatting.

Personal Branding

Date: Monday, September 13, 2021

Time: 4:30 PM – 5:30 PM

Zoom Link: <https://nmsu.zoom.us/j/94660185694>

Effective professionals both understand and can communicate their value and unique assets (personal brand) to others in the world of work. This workshop provides an overview of the branding concept and engages students in exercises to help them begin creating their own personal brand.

Job Search Strategies

Date: Thursday, September 23, 2021

Time: 11:00 AM – 12:00 PM

Zoom Link: <https://nmsu.zoom.us/j/93111389050>

This workshop will provide an overview of key steps in the job search process, a discussion of various job search methods, essential job search tools and strategies, and how to make the process more manageable!

Resume Writing

Date: Friday, October 8, 2021

Time: 10:00 AM – 11:00 AM

Zoom Link: <https://nmsu.zoom.us/j/93738042527>

In this workshop, students will learn the purpose of a resume, the various sections within a resume, different resume styles, and strategies for formatting.

Linked-In Basics

Date: Wednesday, October 13, 2021

Time: 1:30 PM – 2:30 PM

Zoom Link: <https://nmsu.zoom.us/j/96225234220>

LinkedIn is a professional social network and job search tool and an effective instrument in building your professional network. This workshop will cover the following topics: profile set up, creating your network, introductions, recommendations, people search, and job postings.

Social Media & Job Search

Date: Friday, October 29, 2021

Time: 1:30 PM – 2:30 PM

Location: HJULC, 126

Optimize your job search by learning how to effectively use the most common social media channels utilized by recruiters.

Life After College

Date: Thursday, November 4, 2021

Time: 9:00 AM – 10:00 AM

Location: HJULC, 126

Graduation is right around the corner. Are you ready for life after college? In this workshop, students will gain skills and strategies to help them navigate changes, challenges, and choices ahead after graduation.

Resume and Cover Letter

Date: Tuesday, November 9, 2021

Time: 1:00 PM – 2:00 PM

Location: HJULC, 126

In this workshop, students will learn the purpose of a resume, the various sections within a resume, different resume styles, and strategies for formatting. Students will also learn how to write a compelling cover letter that articulate why you are the right person for the job.
